

LCRA CONTINUING EDUCATION AGENDA  
Saturday, October 19, 2024

SESSION 1: 12:00 P.M. - 2:00 P.M.

SPEAKER: Tim Falk, CLVS

SUBJECT: **LAPTOPS FOR LEGAL PROCEEDINGS**

How do I know when it's time to replace my laptop? What should I consider when picking out my new device? Is there anything I can do to keep my laptop in tip-top shape to prolong its life and ensure it stays fast and responsive? CPU speed, RAM, drive types, resolution, do your eyes start to glaze over? What do these terms mean exactly and what is their purpose in a laptop? We will answer these questions and more as we go through the components of a laptop, one by one, clearly explaining their function and how they relate to your specific needs, as well as considering the overall price of the computer.

BREAK: 2:00 P.M. – 2:15 P.M.

**BREAK-OUT SESSIONS IN DIFFERENT MEETING ROOMS**

SESSION 2: 2:15 P.M. – 4:15 P.M.

SPEAKERS: Ashley Schultz, CCR - Voice Writers

SUBJECT: **Dragon Tips**

Ashley will speak on adding phrases to improve accuracy and changing the word properties in Dragon to edit less. She will touch upon feeding your Dragon – how to clean up your documents to analyze in Dragon. Also presented will be voice briefs and tips to use for both court and depositions. There will also be a request for a brief swap by the participants to share their favorite or unique briefs.

SPEAKERS: Eve Kazik, CRI, RMR, CCR-Steno Machine Writers

SUBJECT: **Left-Hand Phrase Starters and Right-Hand Phrase Enders and More!**

Eve Kazik has been a real-time court reporter for 38 years in New Orleans and teaches court reporters how to write shorter and simpler! She will demonstrate a series of phrase starters and phrase enders to enable phrases you never thought imaginable! Lagniappe for the session: New Orleans briefs! BRING YOUR STENO MACHINE and laptop for a better experience.